



## STUDENT/COMMUNITY PARTNERSHIP

23<sup>rd</sup> May 2014

10:00 – 12:00

Brunel House

### 1. Introductions/Apologies

#### Attendees:

Elizabeth Sabine, Stuart Pattison, Tom Renhard (chair), Mark Brain, Trudy Feeney, Gordan Schofield, James Darwin, Hayley Ash, Anthony Negus, Arnold Miller, Jemma Harford, Jan Hamilton

#### Apologies:

Jane Day, Amy Hurst, Nigel England

### 2. Matters Arising/Actions from Previous Meeting 27.02.14

	ACTIONS CARRIED FORWARD 27.02.2014	WHO	UPDATE
1	Stuart asked that Tom (SUs) liaise with Public Health (Geraldine Smyth and Noshin Menzies) on any targeted alcohol campaigns.	Tom Renhard	Tom to arrange meeting between SUs and Public Health. Carry forward
2	Stuart to recirculate distribution list with CSP minutes.	Stuart Pattison	To go out with these minutes. Carry forward
3	Circulate Accreditation briefing paper from Private Housing Team	Stuart	Complete
4	Meet to explore alternative ways of linking/aligning student volunteering with Neighbourhood Working opportunities.	John/Jemma/Jamie	Complete
5	Build website evaluation into the SCP's draft action plan.	Stuart	Complete
6	Add specific question to UWE community survey regarding ease of reporting to council and university	Tom/Nigel	Carry forward
7	Forward planned Noise campaign materials to Stuart Pattison to share with SCP and for inclusion in moving-in campaign.	John	Carry forward
8	Ensure resident parking issue is being considered at UWE SU	Tom	Complete
9	Liaise with Julie Norris to ensure private	Jane	Complete

	landlords and letting agents are also aware of the resident parking scheme - Piece in newsletter.		
10	Forward Community Organiser's contact details to Stuart to add to SCP distribution list.	Tom	Complete
11	Nigel to include reference to the SCP website in 'moving out box'.	Nigel	Carry forward
12	Liaise with PC Ray re Cotham intel and consider if community tension needs to be escalated to monitoring group.	Stuart	Complete
13	Nigel to discuss with Laura-Kate to see if she is willing to be thematic lead for SCP action plan.	Nigel	Complete
14	All thematic leads to arrange separate working groups with relevant SCP members to populate action plan by the end of April.	Tom/Stuart/Nigel/Jamie/Laura-Kate	Partially complete, Carry forward
15	Confirm student community partnership website is now signed off by partnership and make live.	Gordon	Complete
16	Develop a paper to take to upcoming Neighbourhood Partnerships to get a steer on how they each wish to engage with the student body in future.	Hayley/John	Complete
17	Add International Student topic to agenda of next meeting.	Stuart	Complete
18	Add following to SCP distribution list: Police and Crime Commissioner's Office, BRC NP.	Stuart	Complete

### **3. Student Community Partnership Activity Plan**

#### **A. Feedback from Thematic Working Groups**

- Feedback given by workgroup leads. Workshop took place to develop pro-social behaviour and community safety themes of action plan but invariably resulted in suggested actions against other themes also. Draft circulated and discussion followed.
- Suggestions for further activity/initiatives to be incorporated in action plan:
  - Personal & Community Safety
    - PCC funded diversionary schemes
    - Develop safer spaces policy (UWE) and incorporate into action plan.
    - UBU equality and diversity statements signed with sports groups - incorporate into Freshers arrangements in plan
  - Health & Wellbeing
    - Geraldine Smyth (Public Health) to contribute to health and wellbeing plan.

- Build on bcc walking and cycling strategy to incorporate student activities and initiatives – eg bike swapping schemes inc lifecycle.
- incorporate health services inc mental health services in the action plan - eg promoting re-commissioning and promoting info re access to health care
- Include update from alcohol strategy from Katie Porter.
- Representation of student body on health and wellbeing board - pick up with Alison Comley/Barbara Janke.
- incorporate engagement with Bristol international students centre - good links exist within community esp access to city centre.

#### Pro-Social Behaviour and Responsible Citizenship

- community cohesion and volunteering
- populate volunteering and build on engagement with NPs - support more engagement between volunteering groups and targeted neighbourhood partnerships.
- Find ways to work collaboratively on local priorities - eg isolation of older people around Fishponds. promote cohesion Contribute to cultural fair. ensure bcc linked into university activities. Plan in place by Oct with fair in Feb - link into one-world fiesta.

#### Sustainability & Green Capital

- Laura-kate and NUS rep to jointly meet re green, sustainability, volunteering and cohesion and populate planned activity.

**Action - all updates to be collated by work group leads and sent to Stuart to populate a master action plan by end June.**

- look to sign off plan at next meeting of SCP.

#### **4. International Students**

- SCP keen to promote involvement and engagement in local activities and facilities. Pre-sessional students - those who have placements but attendance to learn English - prequalification.
- Target cohort from sustainability angle of plan.
- Focus also on international students in private rented accomm - know your rights. Those arriving without accomm and those in temp accomm.
- Underreporting of hate crime - anecdotal as underreporting would suggest there may be an issue - need for promotion of reporting –

**Action –Stuart incorporate hate crime reporting in action plan.**

**Action - Tom provide date and details of international students welcome fair in Sept to Trudy Feeney to contribute recycling messages eg 'sort it' materials.**

#### **5. Community Priorities**

##### **A. Neighbourhood Partnerships**

- Brief update on NP priority setting and neighbourhood working arrangements.  
**Action - Hayley to forward structure chart and role descriptions for new BCC Neighbourhoods Dept.**
- Link neighbourhood working into freshers fair to promote local priorities/activities.

- Chandos road - request for stewards on Sat 14/Sunday 15 June? Promote need for volunteers amongst students.

**Action - Nick/Jemma circulate request.**

## **B. Student Body Update**

- Bristol Big Give - going v well. Many students move out 14/15 June. Collection bins to stay in until that weekend. Many complaints received re impact in communities. Learning - need to ensure info goes out through forums and resident associations to better forewarn communities! Will consider other feedback for learning for future years.
- Big Give - Comms at BCC frustrated.  
**Action - Jemma forward release to Stuart to escalate to Tim Borrett.**
- Bid for £2500 from Office Police & Crime Commissioner's community safety fund to support moving-in campaign. OPPC to confirm mid-july.
- Uwe communities strategy - survey yet to go out. Survey to inform community strategy for next year. Community living guide produced  
**Action – Nigel circulate Community Living Guide for comment.**
- NUS homes fit for study research - useful findings and recommendations –  
**Action - Tom share link to report.**
- Request that City of Bristol College invited onto SCP  
**Action – Stuart to take forward**

## **C. Other**

- Private Housing: landlords accreditation scheme. Voluntary scheme, rogue landlords don't apply, market conditions limit incentive for landlords to register. Options report on future scheme now with West of England heads of housing. Options: either continue with no scheme; vary scheme inc landlord management scheme incorporating competence and training, or introduce third party delivery - limited resources to support this. Would have to be either self-certificating or charged - landlords unlikely to pay. Feedback pending from heads housing on best options on which to proceed.
- DEC challenge poor quality inefficient properties (f/g grade) - many in Clifton, Cotham, Redland. scheme launch end July - target student unions and uni lettings agents to tackle poorly insulated properties. Trigger inspection to address category one hazards. scheme including heating upgrades and secondary/double glazing. programme to run through 0 march 15. Info to be shared with both unions.
- Private Housing Team looking at review of discretionary licensing and extension of scheme.
- Cllr Negus raised option to continue with separate Kitemark supported by universities/unions. Round table discussion followed - what is within gift of respective agencies to deliver various schemes and how to move forward on housing issues.  
**Acton – Cllr Negus to arrange stakeholders meeting with Private Housing and university Vice Chancellors (preferably arrange before Cotham public meeting of 2 June.)**

## **6. Communications & Marketing**

- Big Give press release went out to individual community newsletters - not well covered.
- David Alder - Director Comms UoB - take over newsletter.  
**Action - Jemma/Gordon to take forward. Update at next SCP.**
- Incorporate marketing and comms strategy into SCP action plan  
**Action – thematic leads to discuss outside of meeting.**
- Gordon putting Resident Parking Scheme info on SCP website by end June.  
**Action - Gordon to clarify arrangements to upload data onto SCP website in webeditor's absence (maternity leave)**

## 7. AOB

- Thanks given to Tom Renhard as out-going chair of SCP.
- Date of next meeting 7 August. Venue TBA.

**Table of Actions 23<sup>rd</sup> May 2014**

	<b>Action</b>	<b>Lead</b>
1	All action plan updates to be collated by work group leads and sent to Stuart to populate a master action plan by end June.	Work Group Leads: Stuart, Nigel, Jamie, Tom and Laura Kate
2	Incorporate hate crime reporting in action plan.	Stuart
3	Provide date and details of international students welcome fair in Sept to Trudy Feeney to contribute recycling messages eg 'sort it' materials.	Tom
4	Circulate structure chart and role descriptions for new BCC Neighbourhoods Dept.	Hayley
5	Request for Chandos Rd volunteers to be circulated asap	Nick/Jemma
6	Forward Big Give press release to Stuart to escalate to Tim Borrett.	Jemma
7	Circulate Community Living Guide for comment.	Nigel
8	Share link to NUS 'Homes Fit for Study' report.	Tom
9	Invite City of Bristol College to join SCP	Stuart
10	Arrange stakeholders meeting with Private Housing and university Vice Chancellors	Anthony
11	Arrangements for production of newsletter to be confirmed	Jemma/Gordon
12	Incorporate marketing strategy into SCP action plan	Work Group leads
13	Clarify SCP website editing cover arrangements	Gordon