

STUDENT/COMMUNITY PARTNERSHIP

15 May 2013
10:00 – 12:00
Room 650, UWE

Attendees:

Nigel England
Clr Anthony Negus
Trudy Feeney
Nicola Minton
Jane Day

Stuart Pattison
Emma Martinez
Nick Jackson
Jemma Harford

Apologies:

Alice Peck

Agenda

1. Introductions – inc. welcomes, apologies, previous actions
2. Community Priorities:
 - Neighbourhood Partnership/Forum updates
 - Student body updates
 - Any other
3. Partnership Activity Plan
 - Review actions and outcomes
 - Forward planning
4. Communications and Marketing – inc key messages and “you said, we did”
5. AOB

Minutes/Actions

Agenda Item 1

Previous Actions

1. Clr Negus has discussed option with Insp Rundle – felt there may be limited appetite to introduce such schemes.
Stuart confirmed Emma Lake (Enforcement and Regulatory Services Project Officer) will be considering the new powers in the context of the wider review of the Licensing Authority’s policy and procedures due to be completed by Dec 2013.
Action 1 – Stuart update progress of review at next meeting.
2. Emma and Nigel have started to explore options for a central online information hub/webpage. Frustration raised at the lack

of buy-in/investment. Clear communications/marketing strategy needed.

Action 2 – Emma to arrange a working group meeting within next month to agree a way forward for Bristol Neighbours website and refresh online content. Nicky, Nigel and Emma to form core working group.

3. Trackable response to ASB calls (whereby customers can track progress of live cases being investigated by agencies in real-time) remains an aspiration but not currently being considered by either A&S Police or BCC in the short/medium term. Potential for this functionality to be incorporated into revised Bristol Neighbours site.

Action 3. - To be explored through working group as above.

4. PCSOs to be tasked as response units on Friday/Saturday nights – piloted with little success, feedback was they were under utilised. In future PCSOs will be tasked to respond to any neighbourhood priority through 'Neighbourhood Working Model arrangements'.
5. Ongoing dialogue with private landlords and letting agents through Landlords Forum. Any concerns about poor management practice to be directed to Private Sector Housing Team through Jane Day/Julie Norris.
6. Emma is producing a 'key contacts' card for distribution with the moving out packs and to be included in any future campaigns. Information gathered and cards to be available for June multi-agency campaign.

Action 4 - Emma to provide 'key contact' information to Trudy/Nigel and Nicky.

7. UWE V.C (Steve West) to attend next Hampton Park residents meeting and to also attend a future Cotham Neighbourhood Forum to respond to local residents' questions on behalf of universities. UBU rep to also be available for a future Forum.

Action 5 – Nigel and Nicky to liaise with Cllr Negus re a future date where student/community issues can be raised at a dedicated Neighbourhood Forum meeting.

8. Nicky and Nigel confirmed they are both linked into regional and national networks to share good practice around student/community relations and dealing with noise/asb issues in particular. Both attend a regional network and feed-in information from this partnership. Feedback is other than a better, more coordinated online presence and information hub, it isn't felt any other area is doing things particularly different or better than Bristol.
9. Stuart/Nigel/Nicky to explore potential for Universities to help fund Pollution Control services to tackle noise nuisance generated by students – particularly with a view to bolstering the out-of-hours response service.

- Action 6 – Stuart to raise business case with Jonquil Maudlin, Pollution Control Manager for feedback at next meeting.**
- Action 7 – Nigel/Nicky to identify key VC's at their respective universities to take forward budget negotiations.**

Agenda Item 2

Neighbourhood Partnerships/Forums

- Resident Parking Zones identified as the key hot topic at recent Forums/Partnership meetings.

Student Body

- UBU - Jemma confirmed £14k Community Grant has been allocated in the past year to support community groups and volunteering in the community.
- Nigel advised UWE were also introducing £250 grants to community groups (along the lines of UoB's scheme) to support student integration.

Agenda Item 3

Moving Out Campaign

- Planning for the moving-out campaign is progressing, Nigel and Nicky have met with Trudy to pull together a schedule of addresses and dates to target.
- This year will be supporting British Heart Foundation with collection bags. Packs will be delivered to c750 addresses including collection sacks and general advice about responsible disposal inc. bulky items. Packs and information to also be delivered to neighbouring, non-student properties. Packs to be distributed from UBU.
- **Action 8 – Jemma to secure student volunteers to assist in delivery of packs**
- **Action 9 - Trudy to circulate list of addresses and briefing instructions to Emma and John Atkinson to seek Neighbourhood Working colleagues support of the campaign.**
- **Action 10 - All to promote and support by assisting with delivery of packs during the campaign week.**
- **Action 11 - Nigel/Nicky to arrange a debrief prior to next Student/Community Partnership Meeting.**

Moving In Campaign

- Planned for length of September – from 2 to 30th.
- Suggested a planning meeting is incorporated in the debriefing of the moving-out campaign.
- **Action 12 - Nigel/Nicky/Trudy/Emma/Gemma – arrange planning meeting prior to next Student/Community Partnership meeting to ensure arrangements are in place and resources secured.**

Agenda Item 4

- Emma has been developing a campaign with BCC Waste Contract Services and Communications to improve waste disposal and recycling rates among the student body by introducing QR coded information resources attached to each communal bin. Aim is to roll the scheme out as a pilot during moving out campaign in June and launch more widely in September/October to coincide with moving-in campaign.
Action 13 - Emma to feedback findings of pilot next time.
- There was discussion around the actions.powers conferred on the Licensing authority and the Joint Enforcement Team in particular.
Action 14 – Stuart to seek a summary from Jonathan Martin to share with partners at the next meeting.
- Gemma briefed the group on the celebration/awards event for UBU on 20 June.
- **Action 15 – All to consider avenues/opportunities to celebrate the student bodies contribution in the city.**
- **Action 16 – Jemma to forward a press release regarding the celebration awards to Emma/Vicky O’Loughlin at Safer Bristol for media circulation**

Agenda Item 5

- **Action 17 - Tom Raynard and Ellie Williams, incoming Communities VPs, to be added to circulation list.**
- **Date of Next meeting 10:00am, Tues 13 August. Venue TBA.**