

STUDENT/COMMUNITY PARTNERSHIP

27th February 2014

10:00 – 12:00

UWE, Building 650

1. Introductions Made

Attendees:

Elizabeth Sabine, Nigel England, Stuart Pattison, Tom Renhard (chair), Mark Brain, Trudy Feeney, Jane Day, Gordan Schofield, John Atkinson, James Darwin, Hayley Ash, Anthony Negus

Apologies:

Jemma Harford, Jami West

2. Matters Arising/Actions from Previous Meeting 14.11.13

| | ACTIONS CARRIED FORWARD 22 AUGUST 2013 | WHO | UPDATE |
|----|---|---------------------|---|
| 1 | Work-up a full web proposal including costings and content within the next few weeks. Claire to meet with Tom, Nigel and Emma (working party) to develop and sign-off a new site and to bring back and demonstrate to next Partnership. | Claire Routledge | Complete |
| 3 | Set up meeting with Vice Chancellors to discuss student/university issues affecting constituents | Cllr Anthony Negus | Complete |
| 5 | Obtain updated list of HMO addresses from letting agents. List to be shared with Trudy Feeney. | Jane Day | We only have remit to gather info on licensable HMOs, no framework/legitimate purpose to request other information. Closed. |
| 10 | Purchase mobile water tank – seek NDT support/funding as necessary | Emma Martinez | NDT funding withdrawn and referred to Public Health to consider/deliver. Closed. |
| | ACTIONS 14.11.13 | | |
| 1 | Tom to liaise with Julie Norris re attendance at next Landlords Forum. | Tom Renhard | Complete |
| 2 | Tom and Ellie to give the Quality Mark paper further consideration and | Tom Renhard & Ellie | Complete |

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| | feedback to Private Housing as part of Accreditation Consultation at: https://www.surveymonkey.com/s/landlordaccreditation | Williams | |
| 3 | John Atkinson to liaise with Nigel England to ensure UWE also involved in proposed scheme. | John Atkinson | Complete |
| 4 | Stuart asked that Tom liaise with Public Health (Geraldine Smyth and Noshin Menzies) on any targeted alcohol campaigns. | Tom Renhard | On-going. Tom to arrange meeting between SUs and Public Health |
| 5 | Nigel and Gordon to provide written case studies on successful Community Grants for Community Liaison Group to share with members/local residents and to upload onto CSP website. | Nigel England & Gordon Scofield | Complete |
| 6 | Stuart to recirculate distribution list with CSP minutes. | Stuart Pattison | Carried forward, to go out with these minutes. |
| 7 | Group members to monitor impact of Taxi fare rise and any negative feedback to be raised at future meetings. | All | Complete. |

Matters arising

a. Private Housing Kite Mark proposal.

Clr Negus briefed the group on national developments including a new scheme of National Redress under the Enterprise and Regulatory Reform Action 2013. The criteria of the scheme goes over and above those set out in the Kite Mark proposal in that they include standards of management as well as quality of accommodation. However concern were raised that the proposed National Redress scheme would be self-regulating – ie policed by landlords. Further information at:

<https://www.gov.uk/government/publications/the-redress-schemes-conditions-for-approval>

It was generally felt by SCP members present that the local Kite Mark and Redress scheme were complementary and there was scope in looking to meld the two.

Consultation on BCC's review of Private Housing Accreditation closed in January.

ACTION 1: Stuart to circulate Accreditation update briefing paper from Private Housing Team with these minutes.

b. NUS will be publishing research on the quality of private sector housing 'Homes Fit for Study' on 20 March.

- c. UWE and UWESU plan to survey local student body and other residents on perceptions and priorities to inform own Communities Strategy.
- d. Discussion around proposed reparation scheme linking universities disciplinary procedures with Neighbourhood Working activity – a more formal reparation scheme akin to ‘community payback’. Following partners scoping meeting in December, the universities had considered where such a scheme would fit in their existing disciplinary procedures and it was felt it would only be considered at an escalated level (level 3 warning in the case of Bristol University - ie at the point a senior officer or panel considered any misdemeanour). It was acknowledged that such opportunities are few and far between with only one or two students having been considered at this level in the past year. It was therefore considered unlikely that ‘community payback’ opportunities would present. Concerns were also again raised about the negative connotations of such activity and the potential impact on promoting pro-social behaviour and volunteering among the student body.

ACTION 2: John Atkinson, Jemma Harford and Jamie Darwin to meet again to explore alternative ways of linking/aligning student volunteering with Neighbourhood Working opportunities.

- e. Cllr Negus sought a point of clarification regarding the SCP’s new website. He asked why there was not a single point of contact or clearing house for all student related complaints. Gordon stated there were Data Protection Act restrictions and no single database existed for all student information. Stuart advised this arrangement was never agreed and was not in the specification given to the site developer. No single partner agency has the resources to create a role to field all public enquiries. We however remain confident that the existing arrangements are fit for purpose and complaints received by any agency are appropriately shared with others in order that matters are successfully and expediently resolved. Cllr Negus acknowledged that complaints to members had indeed been falling over recent years but remained concerned that anecdotal feedback from his constituents was that it was still difficult to know where to report issues as they arise. Stuart said that was the point of providing a single page on the website so people could report all issues there. He asked that all partners promote the <http://www.bristolstudentcommunitypartnership.co.uk/> website accordingly. It was Cllr Negus’ view that the site was a step backwards, a view not shared by other members of the SCP. Stuart did suggest the group needs to build in evaluation of the site and gather feedback from users over coming months.

ACTION 3: Stuart to build website evaluation into the SCP’s action plan.

ACTION 4: Tom/Nigel to add specific question to imminent community survey eg ‘It is possible to report issues to the university and council. How much would you agree that these reporting systems clear?’

3. Community Priorities

3.1 Neighbourhood Partnership/Forum Updates

- Bins on streets, noise, and alcohol related disorder issues remain a concern for residents in the Cabot, Clifton, Clifton East and Bishopston, Redland and Cotham Neighbourhood Partnership area. All have been picked up as Neighbourhood Working priorities and as such John Atkinson and Hayley Ash are tasking officers from the Council and Police to undertake targeted work on these themes in the area on an on-going basis.
- An emerging waste hotspot on Cheltenham Road, Cromwell Road is being problem solved and tackled through Waste Services.
- The Police and Crime Commissioner has issued targeted funding to tackle burglary strategic priority areas across the city. Cabot and Clifton Police plan to leaflet households with general crime reduction advice and also issuing guidance around noise nuisance.

ACTION 5: John Atkinson to forward proposal to Stuart Pattison to share with CSP.

- Trendlewood Park Estate – an issue around nuisance parking/obstruction had been raised at a recent Forum. On investigation by the Police it was found local perceptions that this was related to student vehicles was wrong. Words of advice given to a number of local residents and community tensions addressed.
- All North, East and Central Bristol Neighbourhood Partnerships have sighted cycling issues as a priority – issues ranging from bike theft to responsible ownership and considerate riding. John Atkinson and Hayley Ash are liaising with beat managers and SU travel officers re: coordinated cycling safety and awareness campaigns.
- Discussion around impact of resident parking zones, particularly on residents in Cotham, Redland and Clifton. The complexity of the scheme was discussed and UBU confirmed they had been briefing the student body on the likely impact.

ACTION 6: Tom Renhard to ensure issue is being addressed at UWE SU also – ensure the student body is aware of implementation timetable and potential costs, particularly for HMOs.

ACTION 7: Jane Day to liaise with Julie Norris to ensure private landlords and letting agents are also aware of the arrangements and implications for tenants. Possible briefing at a future Landlord Liaison Forum?

3.2 Student Body Updates

- This week is Student volunteering week. Huge amount of activity taking place across the city. Much to celebrate – and for this group to promote.
- UWESU are developing a new strategic plan which incorporates a Communities Strategy and are undertaking local stakeholder engagement/consultation. A draft strategy is going to their Board for comment

in March with a view to implementation in June to coincide with the election of new officers. Tom confirmed he would be running again.

- Tom circulated a draft community guide that would accompany the new strategy. Cllr Negus commented that the guide would benefit from information on health, community resources and a list of key contact details.
- Work is on-going to develop a Community Rep scheme whereby students in different neighbourhoods act as a single point of contact and champion for student issues. The proposal is they would spend up to 4 or 5 hours a week supporting student/community initiatives such as the moving in/out campaign. The model is based on practice in Birmingham, Leeds and Liverpool. Both UWE and UoB are keen to adopt it.
- UBU bar reopens shortly. This will coincide with a planned campaign around alcohol awareness – using positive sporting role models to discourage excessive drinking by members of the sports clubs.
- UBU and UWESU both confirmed Green issues would be a significant area of focus/activity for the coming year. This should be reflected in a the groups forward plan, especially in light of Green Capital status.
- Tom Briefed the group on the join SU funded post of Community Organiser.
ACTION 8: Tom to forward Rosa's contact details to Stuart to add to SCP distribution list.
- Nigel is developing a 'moving out box' for students moving off campus into the community.
ACTION 9: Nigel to include reference to the SCP website.
- Gordon raised intelligence regarding student harassment in Cotham. The neighbourhood police team were aware and appropriate advice/action had been taken.
ACTION 10: Stuart to confirm volume/nature of incidents with PC Ray and consider if community tension needs to be escalated to monitoring group.

3.3 Other

- UoB reported no new Community Fund applications in the last quarter, despite publicising opportunities to amenity groups.
- UWE reported 3 applications for community funds since the last meeting.

4. Student Community Partnership Activity Plan

4.1 Review of Actions/Outcomes: Moving In Campaign

- The group received a debrief on the recent moving in campaign from Trudy, Nigel and Stuart. All partners thanked for their contribution to what was broadly seen as a very successful campaign. Feedback had been given to resident /amenity groups at the last Community Liaison meeting. Feedback had been mixed – some areas reported positive impact, others less so. Both Universities and City Council Departments recorded a reduction in overall complaints.

- Planning for the Moving Out campaign has commenced with Trudy, Nigel and Gordon having met. Planning on-going.

4.2 Forward Planning

- Tom presented the draft Student/Community Partnership Action Plan for discussion/comment. He described it as a useful working document that captured all proposed activity by SCP partner agencies to address shared strategic objectives over the coming year. Objectives could for example be framed around existing plans such as the Police and Crime Commissioners crime plan which focuses on reducing burglary, anti-social behaviour, violence against women and girls and victim support; the Mayors priorities which include healthy and caring, working and learning, keep moving, vibrant and ecological places; UWE's existing community liaison strategy focusing on building positive community relations, encouraging responsible students and landlords, guiding students to lead responsible, safe and sustainable lives, maintaining good working relationships with key partners and residents groups and encouraging students to respect their neighbourhood and to get involved in local and wider community. There may be emerging priorities that come from the new strategies being developed by the SUs.
- As a starting point Tom, Nigel and Stuart had met and proposed four priority themes of health and wellbeing, pro-social behaviour and responsible citizenship, community cohesion and volunteering and housing. A discussion followed and it was agreed that safety and sustainability/green capital should be added to these themes.
- Going forward it was agreed that in order to populate the action plan, separate thematic working groups should meet to capture planned or aspirational actions for the coming year. These should then be sent to Stuart to collate prior to the next SCP meeting for further discussion and agreement.
- The following thematic leads were agreed:
 - Health & Wellbeing – Tom Renhard
 - Pro-Social Behaviour and Responsible Citizenship – Stuart Pattison
 - Community Cohesion and Volunteering – Jamie Darwin
 - Personal and Community Safety – Nigel England
 - Sustainability and Green Capital – Laura Kate Howells proposed

ACTION 11: Nigel to discuss with Laura Kate to see if she is willing and, if not, update Stuart accordingly so an alternative lead can be identified.

ACTION 12: all thematic leads to arrange separate working groups with relevant SCP members to populate action plan by the end of April.

5. AOB

- Editorial rights to the partnership website were discussed. Gordon confirmed he, Stuart and Nigel were named site editors. All requests for content change to go

through them and actual editing will be conducted by Claire Routledge, site developer.

ACTION 13: Gordon Scofield to confirm student community partnership website is signed off by partnership and request Claire Routledge makes it live.

- Cllr Negus asked for clarification on what the roles/remit of the SCP and Community Liaison groups are.
Discussion followed and it was agreed there remained a need for two separate groups; the SCP being a collaborative, coordinating forum for agencies and the Community Liaison group being a forum for the universities and student unions to receive concerns from residents/amenity groups and feedback activities to them accordingly. Going forward there could be a more formal student representative role at the Liaison group using the Community Champions, though consideration would need to be given how to do this in a safe and meaningful way. Stuart also pointed out that such resident engagement could be undertaken at existing Neighbourhood Forums and Partnership meetings.

ACTION 14: Hayley Ash and John Atkinson to develop a paper to take to upcoming Neighbourhood Partnerships to get a steer on how they each wish to engage with the student body in future.

- It was requested a specific agenda item be discussed at the next meeting to look at how we can better support international students in the community.

ACTION 15: Stuart to add topic to agenda of next meeting.

ACTION 16: Stuart to add following to SCP distribution list: Police and Crime Commissioner's Office, Chair of BRC NP (Nick Clark).

Meeting Closed 12:15.

Next meeting 10.00am, Friday 23rd May at Brunel House, St George Road, BS1 5UY

Table of Action

| No. | ACTION | WHO |
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| 1 | Circulate Accreditation update briefing paper from Private Housing Team with these minutes. | Stuart |
| 2 | Meet to explore alternative ways of linking/aligning student volunteering with Neighbourhood Working opportunities. | John/Jemma/Jamie |
| 3 | Build website evaluation into the SCP's draft action plan. | Stuart |
| 4 | Add specific question to imminent community survey eg 'It is possible to report issues to the university and council. How much would you agree that these reporting systems clear?' | Tom/Nigel |
| 5 | Forward planned campaign materials to Stuart Pattison to share with SCP. | John |

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| 6 | Ensure resident parking issue is being considered at UWE SU also ensure the student body is aware of implementation timetable and potential costs, particularly for HMOs. | Tom |
| 7 | Liaise with Julie Norris to ensure private landlords and letting agents are also aware of the resident parking zone arrangements and implications for tenants. Suggest as possible briefing at a future Landlord Liaison Forum? | Jane |
| 8 | Forward Community Organiser's contact details to Stuart to add to SCP distribution list. | Tom |
| 9 | Nigel to include reference to the SCP website in 'moving out box'. | Nigel |
| 10 | Liaise with PC Ray re Cotham intel and consider if community tension needs to be escalated to monitoring group. | Stuart |
| 11 | Nigel to discuss with Laura-Kate to see if she is willing to be thematic lead for SCP action plan and, if not, update Stuart accordingly so an alternative lead can be identified. | Nigel |
| 12 | All thematic leads to arrange separate working groups with relevant SCP members to populate action plan by the end of April. | Tom/Stuart/Nigel/Jamie/Laura-Kate |
| 13 | Confirm student community partnership website is now signed off by partnership and request Claire Routledge makes it live. | Gordon |
| 14 | Develop a paper to take to upcoming Neighbourhood Partnerships to get a steer on how they each wish to engage with the student body in future. | Hayley/John |
| 15 | Add International Student topic to agenda of next meeting. | Stuart |
| 16 | Add following to SCP distribution list: Police and Crime Commissioner's Office, Chair of BRC NP (Nick Clark). | Stuart |